



# **NTPC-SAIL POWER COMPANY LIMITED**

(A joint venture of NTPC & SAIL)

**CORPORATE CONTRACTS, NEW DELHI**

**INVITATION FOR BIDS (IFB)**

**FOR**

**ANNUAL MAINTENANCE CONTRACT FOR NSPCL SAP ERP SYSTEM FOR 3 YEARS**

**(Domestic Competitive Bidding)**

**IFB No.: CC/C&M/CMCC210022**

**Bidding Document No.: CC/C&M/ CMCC210022**

**Date:12.05.2021**

**1.0 NSPCL** invites **e-Bids** on **Single Stage Two Envelope** bidding basis (Envelope-I: Techno-Commercial Bid and Envelope-II: Price Bid) from eligible bidders for annual maintenance contract for NSPCL SAP ERP system for 3 years, as per the Scope of Work mentioned hereinafter.

## **2.0 BRIEF SCOPE OF WORK**

Functional and Technical scope

- a) Following Functional modules of SAP are in scope
  - Finance, Accountings and Controlling
  - Inventory Management, Procurements and Contract Management
  - PPS (Public Procurement System)
  - Plant Maintenance & Operations
  - Power Billing (SAP-SD)
  - Project Management
  - Human Resource Management, Payroll and Employee Self Service ( ESS)
  - Quality Management
  - Document Management System
  - IND-AS
  
- b) Following technical areas are in scope:
  - ABAP (Advanced Business Application Programming)
  - BASIS (Business Application Software Integrated Solution)
  - BI (Business Intelligence)
  
- c) Following Application Management Service in Scope
  - Incident & Problem Management
  - Functional Support on the existing processes-‘How To’
  - System & Application errors to be rectified
  - Minor Functional & Technical Enhancements
  
- d) Following SAP service in scope
  - Incident & Problem Management

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- ABAP development support – for incidents & Change requests.
- Change Management
- Release Management
- Configuration Management
- SAP product upgrades, updates, fixes, upgrade scripts & patches of software & tools – technical support for installation.
- Update System documentation based on enhancements and Change Requests
- Project Management for the support activities
- Working Hour Support
- On Call Support for Weekends and Holiday for Priority 1 issues in SLA

- e) Refresher training
- f) Roll out at new locations

3.0 NSPCL intends to finance the subject Package through External Commercial Borrowings / Own Resources.

4.0 Detailed scope of work, specifications and terms & conditions are given in the Bidding Documents which are available for examination and sale at the address given below and may be downloaded as per the following schedule:

<b>Bidding Document No</b>	<b>CC/C&amp;M/CMCC210022</b>
<b>Bid Documents Sale Dates &amp; Timings</b>	<b>From 12.05.2021 to 19.05.2021 up to 17:00 hrs</b>
<b>Last Date of receipt of queries from Bidders (if any)</b>	<b>26.05.2021</b>
<b>Date of clarification by NSPCL</b>	<b>02.06.2021</b>
<b>Bid Receipt Date &amp; Time comprising of Techno-Commercial Bid and Price Bid</b>	<b>09.06.2021 up to 15:00 hrs. (IST)</b>
<b><i>Bid Opening Date &amp; Time for Envelope -1 (Techno-Commercial) Bid.</i></b>	<b>09.06.2021 at 15:30 hrs (IST)</b>
<b><i>Date &amp; Time of opening of Price Bid</i></b>	<b>To be intimated separately by NSPCL</b>
<b>Cost of Bidding Document</b>	<b>*Rs 3,983/- (Rupees Three Thousand Nine Hundred Eighty Three only) per set</b>
<b>Rs *3375.00+GST@18%=3983/-</b>	

5.0 All bids must be accompanied by “Bid Security Declaration” in lieu of Bid Security in the form as stipulated in the Bidding Documents.

***Any Bid not accompanied by an acceptable “Bid Security Declaration” in a separate sealed envelope shall be rejected by the Employer as being non-responsive and shall not be opened .***



## 6.0 QUALIFYING REQUIREMENTS

In addition to the requirements stipulated under section Instruction to bidder (ITB), the bidder should also meet the qualifying requirements stipulated hereunder in **clauses 6.1.1 and 6.1.2 and clause 6.2.0 mentioned below:**

### 6.1.0 Technical Criteria

- 6.1.1 The bidder should be “an authorized dealer/partner/subsidiary/service provider” of “SAP ERP system implement/maintenance” as on the date of techno-commercial bid opening.
- 6.1.2 The bidder should have experience of having successfully executed similar work (defined in Note below) at any industrial organisation/utility during preceding seven years as on the date of techno-commercial bid opening as per the following criteria.
- a) One (1) similar work costing not less than an amount of Rs. 196.67 lakhs
  - OR
  - b) Two (2) similar works each costing not less than an amount of Rs. 122.92 lakhs each
  - OR
  - c) Three (3) similar works each costing not less than an amount of Rs. 98.33 lakhs each

#### Note for Clause 6.1.0 :

1. Documentary evidence like executed PO Copies, proof of execution of order, Copies of MB(bills/receipts) etc shall be submitted by bidder.
2. In case of composite contracts, the bidder has to give the breakup of composite PO value.
3. Bidder must submit NSIC/SSI/MSE Registration certificate if applicable.
4. The word “executed” means that the bidder should have achieved the progress specified in the QR even if the total contract is not completed/closed. The same shall be supported by documentary evidence issued by the owner.
5. Similar works means-“Supply, Installation, Commissioning and Maintenance of SAP ERP”.

### 6.2.0 Financial Criteria of Bidder:

- 6.2.1 The average annual turnover of the bidder in the preceding three (3) financial years as on date of bid opening shall not be less than **Rs 245.83 Lakhs (Rupees Two Crore Forty-Five Lakh and Eighty-Three Thousand Only)**.
- 6.2.2 Net worth requirement to be specified as not being less than 100% of the Bidder’s paid up share capital as on the last day of the preceding financial year. In case the Bidder meets the requirement of Net worth based on the strength of its Subsidiary(ies) and/or Holding Company and/or Subsidiaries of the Holding Companies wherever applicable, the Net worth of the Bidders and its Subsidiary(ies) and/or Holding Company, in combined manner should not be less than 100% of their total paid up share capital. However, individually, their Net worth should not be less than 75% of respective paid-up share capitals. For Consortiums/joint Ventures, wherever applicable, the Net worth of all consortium/Joint Venture members in combined manner should not be less than 100% of their paid-up share capital. However individually their Net worth should not be less than 75% of their respective paid-up share capital.

Net worth in combined manner shall be calculated as follows:



Net worth (combined) =  $(X1 + X2 + X3) / (Y1 + Y2 + Y3) \times 100$  where X1, X2, X3 are individual Net worth which should not be less than 75% of the respective paid up share capitals and Y1, Y2, Y3 are individual paid up share capitals.

- 6.2.3 In case a bidder does not satisfy the financial criteria, stipulated at clause 6.2.2 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at clause 6.2.2 above, provided that the Net Worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its **Techno-Commercial Bid**, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.
- 6.2.4 In case bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder furnishes the following further documents on substantiation of its qualification:
1. Copies of the un-audited unconsolidated financial statements of the Bidder along with copies of the audited consolidated financial statements of its Holding Company.
  2. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the un-audited unconsolidated financial statements form part of the consolidated Annual Report of the company.
- 6.2.5 In case where audited results for the last financial year as on the date of Techno Commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from a practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

**Notes for Clause 6.2.0:**

- i. Other income shall not be considered for arriving at annual turnover.
  - ii. "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of the respective countries.
- 7.0** Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder / his collaborators / associates / subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.
- 8.0** NSPCL reserves the right to reject any or all Bid(s) or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no Bidder/intending Bidder shall have any claim arising out of such action.



- 9.0 A complete set of Bidding Documents may be downloaded by any interested Bidder on payment (non-refundable) of the cost of the documents as mentioned above directly through the payment gateway at our SRM Site (<http://srmportal.nspclsrijaan.co.in:50200/iri/portal>).

Online Tender fee submission Procedure is available at <https://nspcl.co.in/pages/nspcl-srm-portal> .(Refer document- "SRM Online TFE & EMD Payment Manual".

All eligible MSME, NSIC / SSI units with proper certificates from the appropriate authority shall be exempted for payment of Tender Document Fees. Bidders seeking exemption have to enclose a copy of valid Registration Certificate giving details of Stores, Monetary limit & Validity and send to us through email.

**NOTE-** i) As per MSME Notification S.O. 2119 (E) dated 26th June 2020, from 1st April 2021, Udyam registration shall be the ONLY valid MSME Registration Document.  
ii) The benefit of MSEs shall be available only for Goods / Services produced & provided by MSEs for which they are registered. MSME Benefits are not applicable for "Works Contract".

For logging on to the SRM site, the bidder would require vendor code and SRM user id and password which can be obtained from NSPCL Corporate Office by raising request through email on [vidyathool@nspcl.co.in](mailto:vidyathool@nspcl.co.in) or [monika.godara@nspcl.co.in](mailto:monika.godara@nspcl.co.in) or [nkmallick@nspcl.co.in](mailto:nkmallick@nspcl.co.in) along with Registration Form duly filled up on Bidder's letter head and attaching required supporting documents. The Registration form is available on NSPCL website [www.nspcl.co.in](http://www.nspcl.co.in) under tab "-> Tenders-> NSPCL SRM PORTAL"

First time users not allotted any vendor code are required to approach NSPCL at least three working days prior to Document Sale close date along with duly filled Registration Form for issue of vendor code and SRM user id/password.

**Note: No hard copy of Bidding Documents shall be issued.**

- 10.0 Issuance of Bidding Documents to any bidder shall not construe that such Bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening. Bidder shall furnish **Bid Security Declaration , No Deviation Certificate, Power of Attorney and Deed of Joint Undertaking(s)**(if applicable) separately offline as detailed in Bidding Documents by the stipulated bid submission closing date and time at the address given below.
- 11.0 Transfer of Bidding Documents purchased by one intending bidder to another is not permissible.
- 12.0 Address for communication/Contacts:

For the detailed IFB, please visit [www.nspcl.co.in](http://www.nspcl.co.in) or [www.ntpctender.com](http://www.ntpctender.com) or may contact AGM (C&M), NSPCL, 4th Floor, NBCC Tower, 15, Bhikaiji Cama Place, New Delhi-110066 on Telephone No.: 011-26717376 or through E-mail: [vidyathool@nspcl.co.in](mailto:vidyathool@nspcl.co.in) or [monika.godara@nspcl.co.in](mailto:monika.godara@nspcl.co.in) or [nkmallick@nspcl.co.in](mailto:nkmallick@nspcl.co.in).

Bidding documents can only be downloaded from NSPCL SRM web portal <https://sapportal.nspclsrijaan.co.in:50200/iri/portal> after payment of fee for the same as instructions mentioned at Para 9.0 above. All further Corrigendum/Modification/Updates for this IFB will only be published on <https://sapportal.nspclsrijaan.co.in:50200/iri/portal> . Bidders are requested to visit the website frequently to update themselves.

**CIN: U74899DL1999PLC098274, Website: [www.nspcl.co.in](http://www.nspcl.co.in)**

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