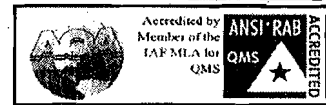


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Confidential



ISO 9001 : 2000 Certified

INTER OFFICE MEMO
CORPORATE VIGILANCE DEPARTMENT

FROM	AGM (Vig.-Admn) CC-SCOPE	To	CEO - JVs / Subsidiaries
REF. No	01/Vig/Admn / 4043	CC	
DATE	07.10.2016		
Sub	Observance of Vigilance Awareness Week 2016 – reg.		

Enclosed please find herewith copy of Commission's Circular No. 10/09/16(II) dated 23.09.16 regarding observance of Vigilance Awareness Week this year, from 31st October to 5th November, 2016. The theme for the Week is "Public participation in promoting Integrity and eradicating Corruption".

To create greater awareness and participation of public at large, the Commission has envisaged two Integrity Pledges for enlisting support and commitment of the citizens and for corporate/entities/firms etc., especially in the private sector, in line with the theme chosen this year.

2. Both the above Pledges would be available as e-pledge on the Commission's website <http://www.cvc.nic.in> and to enable wider participation, the Commission has asked all organizations to provide a hyperlink on their respective Websites / Intranet to the said Integrity Pledges at the Commission's website. A copy of Commission's Circular No. 10/09/16-(II) dated 23.09.16 is enclosed for ready reference.

3. CVO has, therefore, desired that necessary action may please be taken for providing hyperlink on your JV / Subsidiary's website to the said Integrity Pledges, which will be made available on Commission's website before the Vigilance Awareness Week.

Further, details of activities being conducted in your JV/Subsidiary during the Vigilance Awareness Week this year, be made available to us by 17.10.16 on excel file in the enclosed format on emails santoshmishra@ntpc.co.in or manogvaranjan@ntpc.co.in for apprising the Commission. A coordinator may also be nominated to coordinate the activities and communicate the action plan in this regard.

(Manogya Ranjan)

Encl : as above

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VIGILANCE AWARENESS WEEK - 2016

Details of Programme/Events/Outreach Activities

Name of Project / RHQ /Office	Brief details of Event	City / Project / Town	Venue	Date & Time	Name of Event/Activity Coordinator with Contact details	Approx. Expected expenditure (Rs.)
	Administering of Pledge to all employees			31.10.2016 11-00 hrs		
NTECL	Activity 2(sample) Slogan competition by employees	Vallur	Auditorium	02.11.2016 3-5 PM	Mr. XYZ Sr. Mgr., Mobile yyyyyyyyyy	1000
	Activity 3					
	Activity 4					
	And so on					



सत्यमेव जयते

Telegraphic Address :
"SATARKTA: New Delhi

E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in

EPABX
24600200

फैक्स/Fax : 24651186



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023

Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi 110023

016/VGL/030

सं./No.....

23.09.2016

दिनांक / Dated.....

Circular No. 10/09/16-(II)

Subject:- Observance of Vigilance Awareness Week, 2016.

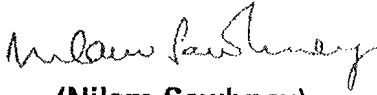
Central Vigilance Commission had through its circular of even number dated. 19.09.2016 issued instructions for observance of Vigilance Awareness Week this year, from 31st October to 5th November, 2016. The theme for the Week is "Public participation in promoting Integrity and eradicating Corruption".

2. In addition to the activities suggested by the Commission to be conducted within the organisations as well as the outreach activities for public/citizens, in line with the theme this year, to create greater awareness and participation of the public at large, the Commission has envisaged a concept of "Integrity Pledge". As such two Integrity Pledges have been envisaged enlisting support and commitment of the citizens and the other for corporates/entities/firms etc., especially in the private sector to prevent and combat corruption.

3. Both, the "Integrity Pledges" to be taken by individual citizens as well as by corporates, entities, firms etc., affirming their commitment to eradicate corruption and to uphold highest standards of ethical conduct, transparency and good governance would be available as an e-pledge on the Commission's website <http://www.cvc.nic.in>. All Ministries/Departments/Organisations may also provide a hyperlink to the Integrity Pledges on their respective websites/intranet to enable wider participation. Citizens and organisations taking the Integrity Pledge would be provided a certificate acknowledging and appreciating their commitment to the cause of anti-corruption. Copies of both the "Integrity Pledges" are enclosed.

4. The Commission requests all Ministries / Departments /Organisations to disseminate and publicise this initiative to elicit wider participation of all stakeholders and also to encourage their customers/public and corporates / entities/firms, etc., to take the Integrity Pledge.

5. This notification is also available on the Commission's website at <http://www.cvc.nic.in>.


(Nilam Sawhney)
Secretary

Encl: As stated.



Citizens Integrity Pledge

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country. I believe that all stakeholders such as government, citizens and the private sector need to work together to eradicate corruption.

I realise that every citizen should be vigilant and commit to uphold high standards of honesty and integrity at all times and support the fight against corruption.

As a citizen of the country, I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner and be accountable to all my actions;
- To take decisions objectively and impartially;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency.



Integrity Pledge

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country. We believe that all stakeholders such as government, citizens and the private sector, need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organisation, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that :-

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to all relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall not tolerate bribery in any form or engage in any unethical business practices;
- We shall adopt a code of ethics to ensure ethical behaviour of all our employees and take appropriate action for any transgressions of the code;
- We shall sensitise all employees of laws, regulations etc. relevant to their work for effective discharge of their duties;
- We shall provide a proper grievance redressal mechanism to raise their grievances and report suspicious activities;
- We shall aspire for excellence and protecting the rights and interests of all stakeholders and the society at large.



INTER OFFICE MEMO
CORPORATE VIGILANCE DEPARTMENT

FROM	AGM (Vig.-Admn.) CC-SCOPE	To	All HOPs/REDs/CEOs NTPC JVs/Subsidiaries
REF. No	01/Vig/Admn. /4026	CC	All VEs/RVEs
DATE	27.09.2016		ED/CVO- for kind information
Sub	Observance of Vigilance Awareness Week during the year 2016.		

It has been decided by the Commission that this year Vigilance Awareness Week will be observed from 31st October to 5th November, 2016 . The observance of the Vigilance Awareness Week would commence with the pledge(copy enclosed) by the employees on 31st October, 2016 at 11.00 a.m. The theme of observing Vigilance Awareness Week this year is "Public participation in promoting Integrity and eradicating Corruption". The Commission has also advised to consider undertaking activities relevant to the theme both within the organization as well as for outreach for public/citizens during the Vigilance Awareness Week, as below :

A. **Activities to be conducted within the organization :**

- A1. Distribute pamphlets, handouts on preventive vigilance activities/whistle blower mechanism and other anti-corruption measures.
- A2. Workshops/sensitization programmes for employees and other stake holders on policies/procedures of the organization and preventive vigilance measure.
- A3. Bring out special issue of journals/newsletters on vigilance issues/systemic improvements and good practices adopted for wider dissemination and awareness.
- A4. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption;
- A5. Use organizational website for dissemination of employees/ customer oriented information and avenues available for grievance redressal.

B. **Outreach activities for public/citizens:**

- B1. Display of hoardings, banners, posters and distribution of handouts etc. at prominent locations/places in offices/field units and also at places with public interface

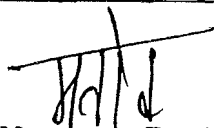
→ AU BUH's
→ AU GM's of CC
→ CFO.
* 3/10/16

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10/10/16
3/10

- B2. Organize customer grievance redressal camps for citizens/customers/vendors/contractors etc. by organizations having customer oriented services/activities. It is expected that such camps are held by the organizations not only at headquarters but also at all appropriate field offices across the country.
- B3. Organize debates/elocution/essay writing/cartoon/poster competitions on moral values, ethics, good governance practices etc. amongst the youth/students of schools/colleges including professional colleges/institutions and to distribute prizes. Alternately, panel discussions or lectures can also be organized with the students.
- B4. As in previous year, for creation of awareness on the ill-effects of corruption in college and school students, special efforts may be made by each field unit/branch of every CPSE/PSB/Organisation to organize activities in at least 2 schools and 3 colleges in every city/town. An action plan with details of cities to be covered will be communicated separately by the Commission to NTPC.
- B5. (For Public Sector Banks)
- B6. Ensure participation of non-government organizations, corporate in private sector, other institutions, service organizations and public in the local area to participate in the vigilance awareness campaigns particularly by conducting seminars/workshops/skits/street plays/walk/marathon etc.
- B7. Use social media, electronic and print media for spreading awareness etc.

Full text of the Commission's Circular dated 19th September, 2016 (alongwith pledge) on observance of the Vigilance Awareness Week is available on Commission's website at <http://cvc.nic.in> and the same may be referred to for further details.

3. All HOPs/REDs/CEOs are requested to ensure that the Vigilance Awareness Week is observed as outlined above and activities be accordingly planned in their respective Project/RHQ/Unit. Further, a report in this regard is required to be sent to the Commission by 30th November, 2016, therefore a report highlighting the initiatives/activities held at their Project/RHQ/Unit may please be sent to Corporate Vigilance preferably on email santoshmishra@ntpc.co.in or manogyaranjan@ntpc.co.in by 15th November, 2016.


(Manogya Ranjan)

Encl : As above

प्रतिज्ञा

हम, भारत के लोक सेवक, सत्यनिष्ठा से प्रतिज्ञा करते हैं कि हम अपने कार्यकलापों के प्रत्येक क्षेत्र में ईमानदारी और पारदर्शिता बनाए रखने के लिए निरंतर प्रयत्नशील रहेंगे । हम यह प्रतिज्ञा भी करते हैं कि हम जीवन के प्रत्येक क्षेत्र से भ्रष्टाचार उन्मूलन करने के लिए निर्बाध रूप से कार्य करेंगे । हम अपने संगठन के विकास और प्रतिष्ठा के प्रति सचेत रहते हुए कार्य करेंगे । हम अपने सामूहिक प्रयासों द्वारा अपने संगठनों को गौरवशाली बनाएंगे तथा अपने देशवासियों को सिद्धांतों पर आधारित सेवा प्रदान करेंगे । हम अपने कर्तव्य का पालन पूर्ण ईमानदारी से करेंगे और भय अथवा पक्षपात के बिना कार्य करेंगे ।

PLEDGE

WE, THE PUBLIC SERVANTS OF INDIA, DO HEREBY SOLEMNLY PLEDGE THAT WE SHALL CONTINUOUSLY STRIVE TO BRING ABOUT INTEGRITY AND TRANSPARENCY IN ALL SPHERES OF OUR ACTIVITIES. WE ALSO PLEDGE THAT WE SHALL WORK UNSTINTINGLY FOR ERADICATION OF CORRUPTION IN ALL SPHERES OF LIFE. WE SHALL REMAIN VIGILANT AND WORK TOWARDS THE GROWTH AND REPUTATION OF OUR ORGANISATION. THROUGH OUR COLLECTIVE EFFORTS, WE SHALL BRING PRIDE TO OUR ORGANISATIONS AND PROVIDE VALUE BASED SERVICE TO OUR COUNTRYMEN. WE SHALL DO OUR DUTY CONSCIENTIOUSLY AND ACT WITHOUT FEAR OR FAVOUR.

DISTRIBUTION :

1. HEAD OF PROJECT

ANTA/AURAIYA/BADARPUR/FARIDABAD/DADRI/BARH/FARAKKA/KAHALAON/ NORTH KARNAPURA/GAJAMARA/DARLIPALLI/BONGAIGAON/TALCHER STPP/TALCHER TPP/ UNCHAHAR/RIHAND/SINGRAULI/BILHAUR/TANDA/ KAYAMKULAM/RAMAGUNDAM/ SIMHADRI/JHANOR-GANDHAR/KAWAS/KORBA/ SIPAT/SOLAPUR/VINDHYACHAL/ MOUDA/RUPSIYABAGAR/KOLDAM/LOHARINAG-PALA/KOLOGYNE-II/TAPOVAN-VISHNUGAD/PAKRI BARWADIH/CHATTA BARIATU & KERANDARI/TALAI PALI/DULANGA COAL MINING/KUDGI/GADARWARA/ BELGAUM/ RATNAGIRI/RENEWABLE ENERGY PROJECTS/BARETHI/KHARGONE/LARA/ RAMMAM-III/NSPCL-DURGAPUR/NSPCL-BHILAI/NSPCL-ROURKELA/IGSTPP-JHAJJAR/ NABINAGAR PROJECT

2. RED/ED

RED to CMD/RED(N)/RED(W-I)/RED(W-II)/RED(E-I)/RED(E-II)/RED(NCR)/RED(S)/ RED(CA)/RED(NVVN)/ED(HR)/ED(PMI)/ED(PP&M)/ED(CC&M)/ED(ENGG.)/ ED(COMML.)/ED(CP)/ED(OS)/ED(HYDRO ENGG.)/ED(FUEL IMPORT CELL)/ED(APDP-R&M)/ED(BUSINESS EXCELLENCE)/ED(NETRA)/ED(NUCLEAR & IT)/ED(R&R, SAFETY & CSR)/ED-FT(GAS SOURCING)/ED(FUEL SECURITY)/ED(SYSTEMS GROUP)

3. CEO/MD – Subsidiaries/JVs

5
3
NESCL/NVVN/BRBCL/KBUNL/NHL/UPL/NASL/NSPCL/NTECL/MEJA URJA/APCPL/ NBPPL/ NBFL/NHPTL/CIL/SCCL/EESL/TELK/NABINAGAR PGCPL/NPEL/ PARL/ RATNAGIRI/ AVNL/TPCL

4. Vigilance Executive-Vindhyachal, Singrauli, Rihand, Tanda, Badarpur, NCPS-Dadri, Mouda, Solapur, Kawas, Korba, Sipat, Ramagundam, Simhadri, Farakka, Kahalgaon, Barh, Talcher-Kaniha, Talcher Thermal, Koldam, Ratnagiri, Unchahar, EOC- Noida, Faridabad, Kudgi, Gadarwara, IGSTPP-Jajjar

